

| http://safetnet1.bapcb.com/ | P - ⊠ C Dearch 🥥 L | enov 🥝 BAI | P C 🥥 BAP C | , 🔯 BCVS | 🔞 BCVS | 🕘 This p | 🥑 InfoT | Sign i |
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| File Edit View Favorites Tools Help | | | | | | | | |
| × Google | 👻 🛂 Search | 🔹 🔣 Share | More » | | | | | |
| PFA Philippine Finance Asse | adiation | | | | | | | |
| r r mance Asso | | | | | | | | |



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Login using registered <u>User Name</u> and <u>Password</u>

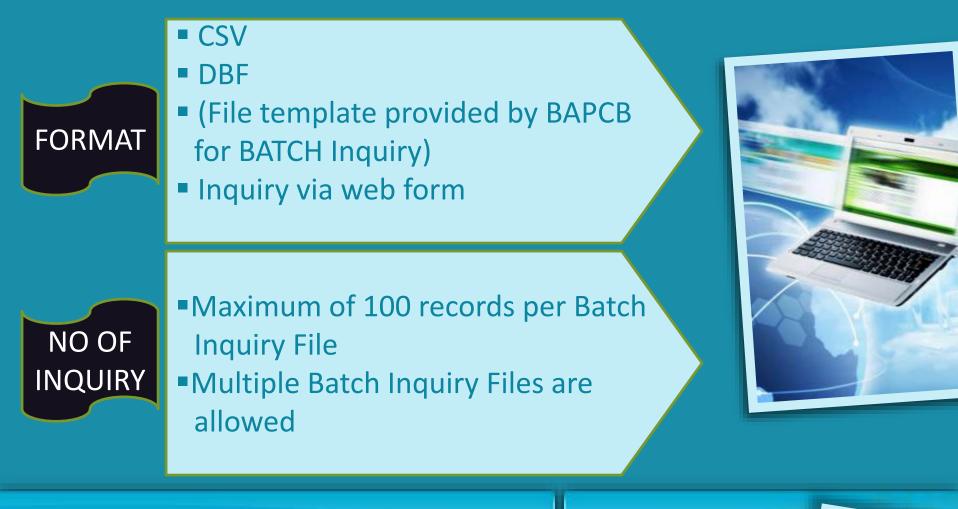
SafeTnet - Google Chrome https://safetnet1.bapcb.com/v2_logonsafetnet.bap.htm SafeTnet Security Access on Financed Equipment Tally Network CREDIT BUREA "DISCLAIMER: The reports obtained from this website are intended for subscribers only and are furnished in strict USER NAME: confidence upon their request, subject to the limitations under their subscription agreement with BAP-CB and this disclaimer. These reports are for the exclusive and restricted use of the subscribers in connection with the conduct of their business only and for no other purpose. These reports contain information or data from sources which BAP-CB does not control. Thus, PASSWORD: unless otherwise expressly indicated, BAP-CB does not guaranty the accuracy, completeness and timeliness of any information or data contained herein, the same not having been independently verified by them. Neither does BAP-CB assumes any part of the user's risk in the use or non-use of these reports." OK. "Access to any information or data contained herein is restricted to the subscriber's officers and employees, who are expressly authorized by the subscribers for such purpose and who require such access by virtue of their duties and functions. The subscribers or any recipient hereof, whether authorized or unauthorized, shall not disclose to third parties the contents and the source of these reports; nor sell, lease, assign, transfer, or permit or cause the application, reproduction, or copying in whole or in part of the soft or printed copies of these reports; nor allow access thereto to third parties without the prior written consent of the BAP-CB. These reports and any information or data contained therein shall not be used as evidence in legal proceedings. Any unauthorized use or disclosure, as well as any transfer, application, or reproduction of any information and data herein, shall constitute valid ground to terminate the subsciption agreement and shall give rise to cause of action against the subscriber, its officers, employees, or agents, or any third person responsible therefor for damages and other reliefs under the law." "BAP-CB shall not be liable for any direct or indirect, incidental, or consequential loss, injury, or damage resulting from any error in, or inaccuracy, incompleteness, or untimeliness of, the information or data provided herein; or from the use or disclosure thereof by the subscriber or any of its officers, employees, or agents, or any third party, whether such use or disclosure be authorized or not. Kindly approach BAP-CB promptly on any guestion which may arise about the information." Warning: all access to this site is logged. Use of this site other than those stipulated in the terms and conditions of this site will be dealt with to the fullest extent of the law.

2

A welcome page will be displayed after successfully login.

| 💿 BAP-CREDIT BUREAU, INC. SafeT | Inet - Google Chrome | |
|---------------------------------|---|------------|
| safetnet1.bapcb.com/nfis/v3_fra | ameset71409_safetnet.bap.htm | |
| | Security Access on Financed Equipment Tally Network | |
| SafeTnet | | |
| Data Management | This Log-In: 2013-06-04 14:56:40 Last Successful Log-In: 2013-05-30 10:49:06 Your password expires on: 2013-07-19 | |
| My Database | | E |
| Messaging | ANNOUNCEMENT [As of 10:30 am 12-06-2012] SafeTnet MOA Siging | |
| User Account | BAP Credit Bureau, Inc. and Philippine Finance Association sign the Memorandum of Agreement to launch the Security Access on Financed Equipment Tally Network (SafeTnet) on November 23, 2012. | Е |
| LOG-OFF | Signing the MOA are Carmen V.F. Serina, President-PFA and Leonilo G. Coronel, Managing Director-BAPCB. Witnessing the signing are Carol Rodriguez - Orix Metro Leasing and Finance Corp., Grace T. Lim - First United Finance and Leasing Corp., Danilo T. Reyes - BPI Leasing Corp., and Robert E. Lapid - BDO Leasing and Finance Inc. | - Training |
| | ANNOUNCEMENT [As of 10:30 am 05-09-2012] PFA's Annual National Convention May 10, 11, & 12, 2012 at the Manor, Camp John Hay, Baguio City "PFA: 50 Years of Promoting SME Growth" | |
| | Highlights of this year's convention include: Guests and resource speakers to discuss the following: a. Keynote Speaker - Deputy Governor Nestor A. Espenilla of BSP | |
| | d. Reynole Speaker - Deputy Governor Nestor A. Espennia of BSP b. Economic briefing - Mr. Joey Cuyegkeng, Chief Economist of ING Bank c. Foreign Investors Outlook in the Philippines - Mr. Peter Wallace of Wallace Business Forum d. Growth of the SMEs - Mr. Nestor O. Raneses. Director of the Institute of Small Scale Industries. University of Use of this site other than those stipulated in the terms and conditions of this site will be dealt with to the fullest extent of the law. Copyright © BAPCB. All rights reserved 2012. | ÷ |
| | | |

Inquiry Method



Send an Inquiry

Use a Form – Click <u>Safetnet</u> menu, and then <u>Use a Form</u>.
Fill-up the mandatory field (i.e. ID Number)

| 201 | eı | net | TUD | urries |
|-----|----|-----|-----|--------|
| | | | | |

| | | -REMINDER: I results. | Do not input special cha | aracters such as (" | <>,) and 'enye or I | N with Tilde' for be | st possible matching |
|--------------|----------------------------|--------------------------|--------------------------|---------------------|---------------------|----------------------|----------------------|
| SafeTnet | | | ID Number | | | Your Ref. | |
| Data Managem | | 1) | | | | | |
| My Database | SafeTnet | 2) | | | | | |
| Messaging | Send a file Use a form | 3) | | | | | |
| User Account | View Archive Statistics | 4) | | | | | |
| LOG-OFF | Data Management | 5) | | | | | |
| | My Database | | | Subr | nit Reset | | |

 After that, click submit button. Then, the system will generate a transaction code.

Send a batch file - prepare a csv or dbf file.

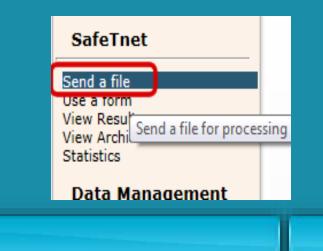
 In CSV format, type the ID no in A3, then Bank Ref in B3 – it refers to Bank Reference number, lastly BANKCD in C3. To add another inquiry, do the same procedures in the next row and so on. Then, put the END marker after your last inquiry. Note that maximum inquiry per batch is 100. Save the file as CSV (Comma Delimited).

| | А | В | С | D |
|---|-------|---------|--------|---|
| 1 | BEGIN | | | |
| 2 | IDNO | BANKREF | BANKCD | |
| 3 | | | | |
| 4 | END | | | |
| 5 | | | | |

• In DBF format, fill-up EQPTTYPE, IDNO and BANKREF. Then save as dBASE(.dbf).

| с. Ш. | (Anter | | | 1000 |
|-------|---------------|-----------|--------------|------|
| A14 | · 💉 🕉 | ∑ = [| | |
| | A | В | C | |
| 1 | EQPTTYPE,C,20 | IDNO,C,30 | BANKREF,C,20 | |
| 2 | | | | 1 |
| 3 | | | | |
| 4 | 1 1 | | | - |

o Then, go to website. Click Send a file under Safetnet Menu.



o Click Browse and locate the file. Then, click Send File button.

| SafeTnet | | |
|---------------------|-------------|--------|
| end an Inquiry File | | |
| | File Name : | Browse |
| | Send File | |

• The system will generate a transaction code after successfully uploaded the file.

Inquiry Saved.

Your request has been successfully posted. For future reference to this report please take note of the following transaction code:

907163g

Click here [Inquiry Form] if you wish to encode another request.

8

View Results - View/Download results of inquiries for the last 15 days. Inquiry format are XML, CSV and RPT.

| rchive | Delete | | | | | |
|---------|--|----------------------------|------|------|------|------------------|
| UIRY RE | A long that the second second second second second | iew/Download results of in | | | | |
| | Date | Trans.Code | Name | Туре | Size | Action |
| 2013 | 3/06/05 11:22 | 257v56o | FORM | Safe | 1KB | VIEW XML CSV RPT |

View Archive – Inquiry Results up to 90 days.

SafeTnet Results

Delete

First Previous Viewing file 1 to 10 of 26 Next Last

| ARCHIVE Folder (Inquiry Results up to 90 days) | | | | | | |
|--|--------------------|------------|------------------------|------|------|------------------|
| | Date | Trans.Code | Name | Туре | Size | Action |
| | 2013/05/30 11:04 | 4340¥35 | FORM | Safe | 9KB | VIEW XML CSV RPT |
| | 2013/05/27 10:43 | 308n2s8 | SAMPLESAFETNETINQ05081 | Safe | 11KB | VIEW XML CSV RPT |
| | 2013/05/27 10:31 | 056fzue | FORM | Safe | 6KB | VIEW XML CSV RPT |
| | 2013/05/25 15:51 | 1145206 | SAMPLESAFETNETINQ05081 | Safe | 9KB | VIEW XML CSV RPT |
| | 2013/05/08 11:00 | 042c061 | FORM | Safe | 8KB | VIEW XML CSV RPT |
| | 2013/05/08 09:30 | 0220184 | SAMPLESAFETNETINQ05081 | Safe | 7KB | VIEW XML CSV RPT |
| | 2013/04/26 15:27 | 729k3aa | FORM | Safe | 983B | VIEW XML CSV RPT |
| | 2013/04/24 15:01 | 133abd6 | FORM | Safe | 1KB | VIEW XML CSV RPT |
| | 2013/04/23 11:34 | 453w6y1 | FORM | Safe | 1KB | VIEW XML CSV RPT |
| | 2013/04/22 13:43 | 325cm13 | FORM | Safe | 1KB | VIEW XML CSV RPT |
| | 1 Denter Minuing 6 | | Laut Last | | | - |

First Previous Viewing file 1 to 10 of 26 Next Last

SAMPLE RPT FORMAT

BAP CREDIT BUREAU, INC. SAFETNET Inquiry Report on Equipments on 12/13/2013 15:50:13 Transaction ID: FORM-C-20131213155010055d-(demo.safetnet).xml STRICTLY CONFIDENTIAL. For internal use only.

SEARCH CRITERIA Searched ID No.: DHKCECAOHB0005643 Requester Your Reference :

Requested By: demo

FOUND IN SHARED SAFETNET DATABASE

| Equipment Type: | CONSTRUCTION/HEAVY/MINING EQPT |
|------------------|--------------------------------|
| Brand: | DOOSAN |
| Model/Type: | |
| ID Chassis#: | |
| ID Engine/Motor: | DE08TIS114724EC |
| ID Serial#: | DHKCECAOHB0005643 |
| Supplier/Vendor: | |
| Location: | |
| Remarks: | |

| Equipment Type: | CONSTRUCTION/HEAVY/MINING EQPT |
|------------------|--------------------------------|
| Brand: | DOOSAN |
| Model/Type: | DX300LCA CRAWLER EXCAVATOR |
| ID Chassis#: | |
| ID Engine/Motor: | DE08TIS114724EC |
| ID Serial#: | DHKCECAOHB0005643 |
| Supplier/Vendor: | |
| Location: | |
| Remarks: | |

| Lender/Lessor: | ABC |
|------------------|---------------|
| Date Reported: | 12/13/2013 |
| Ref/PN/Acct/TR#: | 6241B |
| Tran. Type: | LEASE |
| Value Date: | 07/31/2012 |
| Maturity Date: | 06/30/2017 |
| Loan/Lease Amt.: | 10,000,000.00 |

| Lender/Lessor: | XYZ |
|------------------|--------------|
| Date Reported: | 06/17/2013 |
| Ref/PN/Acct/TR#: | 728-010 |
| Tran. Type: | LEASE |
| Value Date: | 04/20/2012 |
| Maturity Date: | 04/20/2014 |
| Loan/Lease Amt.: | 9,815,784.15 |
| | |

NO SIMILAR EQUIPMENT INQUIRED OVER THE LAST 60 DAYS.

All

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SAMPLE #1

BAP CREDIT BUREAU, INC. SAFETNET Inquiry Report on Equipments on 03/11/2014 15:32:20 Transaction ID: FORM-C-20140311153213y358-(demo.safetnet).xml STRICTLY CONFIDENTIAL. For internal use only.

SEARCH CRITERIA Searched ID No.: 40400558 Your Reference :

Requested By: demo

FOUND IN SHARED SAFETNET DATABASE

| Equipment Type: | MEDICAL/DENTAL EQPT | Lender/Lessor: | ABC |
|-------------------------|---|-------------------------|----------------------|
| Brand: | STRASTOS | Date Reported: | 09/12/2013 |
| Model/Type: | KONICA MINOLTA | Ref/PN/Acct/TR#: | 001-0701-10301-30296 |
| ID Chassis#: | | Tran. Type: | LEASE |
| ID Engine/Motor: | | Value Date: | 07/20/2011 |
| ID Serial#: | 40400558 | Maturity Date: | 06/18/2014 |
| Supplier/Vendor: | | Loan/Lease Amt.: | 4,487,648.61 |
| Location: | MANILA | | |
| Remarks: | stratos DR 2D Bone Densito REGIUS 110HQ | CR READER | |

| Equipment Type: | MEDICAL/DENTAL EQPT | Lender/Lessor: |
|-------------------------|-------------------------------|-----------------|
| Brand: | KONICA MINOLTA | Date Reported: |
| Model/Type: | REGIUS 110HQ CR SYSTEM | Ref/PN/Acct/TR# |
| ID Chassis#: | - | Tran. Type: |
| ID Engine/Motor: | | Value Date: |
| ID Serial#: | 40400558 | Maturity Date: |
| Supplier/Vendor: | | Loan/Lease Amt. |
| Location: | | |
| Remarks: | | |

| Equipment Type: | MEDICAL/DENTAL EQPT | Lender |
|-------------------------|-------------------------------|---------|
| Brand: | KONICA MINOLTA | Date Re |
| Model/Type: | REGIUS 110HQ CR SYSTEM | Ref/PN |
| ID Chassis#: | | Tran. T |
| ID Engine/Motor: | : | Value I |
| ID Serial#: | 40400558 | Maturi |
| Supplier/Vendor: | | Loan/L |
| Location: | | |
| Remarks: | FULLY PAID | |
| | | |

SIMILAR EQUIPMENT INQUIRED OVER THE LAST 60 DAYS

| Inquired ID: 40400558 | Date Inquired: 03/07/2014 |
|-----------------------|---------------------------|
| Inquired ID: 40400558 | Date Inquired: 03/03/2014 |
| Inquired ID: 40400558 | Date Inquired: 02/27/2014 |
| Inquired ID: 40400558 | Date Inquired: 02/19/2014 |

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| Date Reported: | 06/17/2013 |
|------------------|--------------|
| Ref/PN/Acct/TR#: | 721-010 |
| Tran. Type: | LEASE |
| Value Date: | 10/11/2011 |
| Maturity Date: | 10/11/2013 |
| Loan/Lease Amt.: | 2,800,000.00 |

XYZ

| Lender/Lessor: | XYZ |
|-------------------------|--------------|
| Date Reported: | 11/07/2013 |
| Ref/PN/Acct/TR#: | 721-010 |
| Tran. Type: | LEASE |
| Value Date: | 10/11/2011 |
| Maturity Date: | 10/11/2013 |
| Loan/Lease Amt.: | 2,800,000.00 |

SAMPLE RESULT-w/ SCIP (Similar Chattels Inquired Previously)

BAP CREDIT BUREAU, INC. SAFETNET Inquiry Report on Equipments on 03/11/2014 15:32:20 Transaction ID: FORM-C-20140311153213y358-(demo.safetnet).xml STRICTLY CONFIDENTIAL. For internal use only.

SEARCH CRITERIA Searched ID No.: 40400558 Requested By: demo Your Reference :

FOUND IN SHARED SAFETNET DATABASE

| Equipment Type: | MEDICAL/DENTAL EQPT | Lender/Lessor: ABC |
|------------------|-----------------------------------|---------------------------------------|
| Brand: | STRASTOS | Date Reported: 09/12/2013 |
| Model/Type: | KONICA MINOLTA | Ref/PN/Acct/TR#: 001-0701-10301-30296 |
| ID Chassis#: | | Tran. Type: LEASE |
| ID Engine/Motor | : | Value Date: 07/20/2011 |
| ID Serial#: | 40400558 | Maturity Date: 06/18/2014 |
| Supplier/Vendor: | | Loan/Lease Amt.: 4,487,648.61 |
| Location: | MANILA | |
| Remarks: | stratos DR 2D Bone Densito REGIUS | 110HQ CR READER |

| Equipment Type: | MEDICAL/DENTAL EQPT | Lender/Lessor: XYZ |
|------------------|------------------------|-------------------------------|
| Brand: | KONICA MINOLTA | Date Reported: 11/07/2013 |
| Model/Type: | REGIUS 110HQ CR SYSTEM | Ref/PN/Acct/TR#: 721-010 |
| ID Chassis#: | | Tran. Type: LEASE |
| ID Engine/Motor: | | Value Date: 10/11/2011 |
| ID Serial#: | 40400558 | Maturity Date: 10/11/2013 |
| Supplier/Vendor: | | Loan/Lease Amt.: 2,800,000.00 |
| Location: | | |
| Remarks: | FULLY PAID | |

SIMILAR EQUIPMENT INQUIRED OVER THE LAST 60 DAYS

Inquired ID: 40400558 Inquired ID: 40400558 Inquired ID: 40400558 Inquired ID: 40400558 Date Inquired: 03/07/2014 Date Inquired: 03/03/2014 Date Inquired: 02/27/2014 Date Inquired: 02/19/2014

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SAMPLE RESULT – NO HIT

BAP CREDIT BUREAU, INC. SAFETNET Inquiry Report on Equipments on 02/15/2014 15:07:21 Transaction ID: FORM-C-20140215150703n438-(demo.safetnet).xml STRICTLY CONFIDENTIAL. For internal use only.

SEARCH CRITERIA Searched ID No.: 123456XYZ Your Reference :

Requested By: demo

NO RECORD FOUND IN SAFETNET DATABASE.

SIMILAR EQUIPMENT INQUIRED OVER THE LAST 60 DAYS

Inquired ID: 123456XYZ

Date Inquired: 02/15/2014

SAMPLE

13

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Inquiry Statistics

Monthly inquiry count. Select Month and Year. Then, click

| C | • | |
|----------|-----|---|
| | bmi | - |
| Ju | | |

| Get my SafeTnet inquiry count for the month | of: | | | |
|---|-----|-----|----------|---|
| SafeTnet Statistics Inquiry Form | ~ | | | |
| | | Jar | n 🗸 2013 | ~ |
| | | | Submit | |
| | | | | |

SAFETNET SYSTEM

| | | MONTH | YEAR |
|----------|-----------|-------|-------|
| DEMO | SAFETNET | 01 | 2013 |
| | | | |
| DAILY IN | NQUIRIES: | | |
| DATE | BAT | CH C | OUNT* |
| 2013-01- | 21 | 1 | 2 |
| 2013-01- | 23 | 1 | 1 |
| TOTAL | | 2 | 3 |

Report Template

- Fill all mandatory fields.
- Save report as .xls

| Safe Tnet Report Period Covered | (MONTH, YEAR) | | | | | | | | | | | | | |
|----------------------------------|-------------------------|----------------|----------|----------------|--------------|-------------|-------------|--------------|----------|------------|-------------|-----------|---------|---|
| | INSTITUTION | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | |
| BEGIN | | | | | | | | | | | | | | |
| REFERENCE | EQUIPMENT_TYPE | BRAND/TYPE | MODEL | ID_CHASSIS | ID_ENGINE | ID_SERIAL | LOCATION | SUPPLIER | TRN_TYPE | VALUE_DATE | MATURE_DATE | LOAN_AMT | REMARKS | |
| 123456789 | COMPUTER/PERIPHERAL | XYZ | ABC | ABC123 | ABC123 | ABC123 | MANILA | CDE | LEASE | MM/DD/YYYY | MM/DD/YYYY | 999999.99 | • | |
| END | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | |
| Instructions and Notes: | | | | | | | | | | | | | | |
| Mandatory Headings / Keywords | | | | | | | | | | | | | | |
| Data Cells – mandatory values | | | | | | | | | | | | | | |
| Data Cells – optional fields | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | |
| Use upper case for all alpha cl | haracters | | | | | | | | | | | | | |
| Don't include special characte | rs (&�'''), etc. | | | | | | | | | | | | | |
| Dates are in mm/dd/yyyy form | at. Cells for date colu | mns should l | be decla | red as excel | date format | | | | | | | | | |
| Mandatory field – All fields exc | cept model, location, s | supplier and r | emarks | and at least (| either one o | of ID_CHASS | IS, ID_ENGI | NE, ID_SERIA | L. | | | | | |
| EQUIPMENT TYPES = SEE EQPT | TYPES | | | | | | | | | | | | | |
| TRN TYPE = LOAN, LEASE, FLR | STOCK, DISCOUNTING. | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | l |

Send a Report

 Click Data Management, then in sub-menu, click Send a Report.

| SafeTnet Data Management | This Log- Last Suc Your pas |
|--|-----------------------------------|
| Search report Search report My Datab | file for processing |
| Messaging | BAP Cred |



- Complete all report details. Report type: Safetnet Data; Reference Code: Banks unique code; From Date to Date; No or rows: refers to actual numbers of data to be reported.
- Then, click browse and locate the file for uploading and click Send.

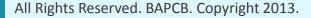
| Report | SafeTnet Data | Y | | | | |
|-------------------|-------------------------------|-----------------|----------------------|--------------------------------|-------------------|-----------------|
| Type | | | | | | |
| | Choose the type | of report you | are going to uploa | d. | | |
| Reference | : | | | | | |
| Code | | | npany to refer to th | | | 245 S.24 |
| | REFERENCE CO underscore(_) | | | laracters such a | is (.,!@#\$%&^`*+ | =') and use |
| From Date | :06/24/2013 | | | | | |
| To Date | : 06/24/2013 | | | | | |
| Rows | 1 | | | | | |
| Rows | | f roug in the l | file to be uploaded. | | | |
| | File will be reject | | | | | |
| | | | | | | Browse. |
| File to | : | | | | | |
| File to upload | | | | ers such as <mark>(.,!@</mark> | 0#\$%&^`*+=') ar | id use undersco |
| | FILE NAME sh | | | ers such as (.,I@ | 0#\$%&^`*+=') ar | id use undersco |
| | | | | ers such as <mark>(.,!@</mark> | 0#\$%&^`*+=') ar | id use undersco |

All Right

 Note: File is rejected if the reported file does not match with BAPCB specifications. A good report has a status of NEW, if FAULT, download the file. Open the rejected file and search for 'ERR:' to locate the column/s with error.

| Report ID | : KH2HMD1345 |
|--------------|---|
| Last Update | : 2014-03-05 11:06 |
| Status | : FAULT |
| | error with the file you |
| | lease download the file to |
| see the iten | is with fault. |
| CSV File | : Download |
| | |
| | Last Update Status There is an uploaded. P see the item |

18



My Database

 My Database - a mini database that contains banks reported data that was uploaded to the system. Type Serial Number and click Search Now.

| SafeTnet | DATA MANAGEMENT - SEARCH MY DATABASE | | | | | | |
|---------------------------|--------------------------------------|--|--|--|--|--|--|
| | Equiptment Search | | | | | | |
| Data Management | Serial No. : * required | | | | | | |
| My Database | Search Now Clear Form | | | | | | |
| Search Database Messaging | | | | | | | |

SAMPLE MY DATABASE RESULT

SAFETNET SYSTEM - My Database CRITERIA: USER ID ID No. DEMO, SAFETNET UVU-472 SEARCH RESULTS: RECORD Reference Supplier 001-0701-10401-3254 Eqpt. Type Tran. Type **BUS/MASS TRANSPORTATION** LOAN Brand/Type Value Date YUTONG 2013-04-11 Model Maturity 2011 2016-04-11 ID-Chassis# Loan Amt. LZYTBTD64B1027467 5250000.00 ID-Engine/Motor# Reported by G52YAB00041 XYZ BANK ID-Serial# Reported on UVU-472 2013-05-10 Location QUEZON CITY Remarks 1U YUTONG ZK6107 PASSENGER BUS

Search Again

Messaging

All F

 Messaging – Send message particularly to BAPCB Data Manager and User Account Administrator only. No attachment allowed.

| SafeTnet | Messaging | | | | | | |
|--------------------------------|---|--------|--|--|--|--|--|
| | New Message | essage | | | | | |
| Data Management My Database | Inbox Message For : BAPCB Data Manager Sent User Account Administrator Drafts Subject : | | | | | | |
| Messaging | Message | | | | | | |
| Messages Send Message | | | | | | | |
| User Account | | | | | | | |
| LOG-OFF | | | | | | | |
| | Copy to Sent folder? | | | | | | |
| | Send Save and Continue C | Cancel | | | | | |
| eserved. BAPCB. Copyrigh | 013 | | | | | | |

User Account

 Change Password
 – Password should contain 8 to 10 alphanumeric. Special characters are not allowed.

| SafeTnet | Change Password | |
|--|---------------------------|----|
| Data Management | User Name : demo.safetnet | |
| Data Management | Old Password : | |
| And American L | New Password : | |
| My Database | Re-enter New Password : | |
| Messaging | Chan | ge |
| User Account | | |
| Change password View / edit profile | | |

22

User Account

REMINDERS:

- Forced password change after initial login (*using default password provided*), and every **90** days thereafter.
- Passwords must have a maximum of eight (8) to ten (10) alphanumeric characters. Password re-use is not allowed.
- Concurrent use of the ID is not allowed.
- Session Timeout after **45** minutes of idle time.
- Auto-blocking after three (3) consecutive invalid login attempts.
 (Request for unblocking will be handled following existing BAP-CB procedures)
- After sixty (60) consecutive days of non-use, the user profile will be tagged as '*Inactive*'. Activation will have to be done in writing with the approval of the Authorizing Officer.

23

View / Edit Profile – for updating user's profile, email, mobile, phone, fax, designation or department.

| SafeTnet | User Profile | | | | |
|--|---|---|-----|-------------|--------------------------|
| Data Management | User Name : der | no.safetnet | Da | ite Created | : 2012-05-07 13:36:08 |
| | Personal Information | | | | |
| My Database | Na | me : safetnet | | | |
| Messaging | Birth D Addr | ate : 1900-01-10 | | | |
| User Account | E-N | tail : | | | |
| Change password View / edit profile | | one: | | | |
| LOG-OFF | | Fax: | | | |
| | Cont Password Expirat | | | | |
| | Bank Information | | | | |
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24